



Last updated: Dec. 2020

## Parent Agreement

By enrolling your child(ren) with Karori West OSCAR (OSCAR), you must accept and abide by the terms and conditions set out in the Parent Agreement below.

I acknowledge and agree to the following:

1. I will pay the appropriate fees in accordance with the terms specified in the current fee schedule and OSCAR's Credit Policy.
2. I will collect my child no later than 5:45pm. I accept that I may be charged a late fee for any day that my child is picked up late.
3. Only persons identified on my enrolment form will be allowed to pick up my child unless I have previously advised the OSCAR Manager.
4. I will notify the OSCAR Manager promptly of any absences (no later than 2.30pm of the day of the absence) via txt or phone message.
5. I will not send my child to OSCAR if they are unwell.
6. If my child suffers from a potentially life-threatening illness that requires access to emergency medication (e.g. anaphylaxis), I will ensure that the appropriate medication is freely accessible to OSCAR staff, i.e. by providing medication that can be held permanently in the OSCAR Den or ensuring medication is carried in my child's backpack at all times.
7. I agree that OSCAR may arrange urgent medical treatment (including associated expenses e.g. taxi) for my child at my expense.
8. I will advise the OSCAR Manager immediately of any change in contact or other important details relating to my child, including any information on custody or protection orders. I will also advise the OSCAR Manager of any change of situation that may be disturbing to my child.
9. I understand that it is ultimately my responsibility to ensure that my child acts in an appropriate manner while at OSCAR. I further understand that ongoing behavioural issues

that consistently affect the quality of care available to other children, or construes serious misconduct, may result in my child being removed from the programme.

10. I agree to pay for any damage that is wilfully or recklessly caused by my child.
11. I understand that my child is responsible for their own property. I will not hold OSCAR liable for the loss, theft or damage of any private property that is brought to OSCAR by my child.
12. OSCAR will seek my consent prior to my child being taken on an outing. I agree for my child to be taken on small outings near the school (e.g. Karori Park Dairy).
13. I give my permission for photographs and videos of my child to be taken for genuine uses relating to OSCAR, e.g. parent newsletters and educational resources. I understand that any such photographs or videos will not be made available to anyone else without my prior consent.
14. I understand that all staff are screened, trained and have appropriate experience for the job that they do. I understand that OSCAR complies with all relevant legislation and standards of the Ministry of Social Development. However, accidents do happen and I will not hold OSCAR responsible for genuine mishaps.
15. I understand that the management of OSCAR, its employees and volunteers take care to provide proper supervision of all children, and shall have no personal liability in respect of any act or omission arising out of any session or activity of the programme.
16. I understand that OSCAR is an incorporated society made up of the parents/caregivers of attending children, and that I am expected to attend the Annual General Meeting each year. I also understand that I may be requested to assist in the running of OSCAR, e.g. taking a position on the parent committee or helping with fundraising activities.
17. I agree to give a minimum of three weeks' notice of my child ceasing membership at OSCAR. I also understand that if I wish to reenrol my child in OSCAR there is no guarantee of an immediate placement, as this will be considered a new enrolment and I will be placed on the waiting list accordingly.
18. I confirm that I have read and understood the Policies and Procedures readily available on the website at <https://www.kwoscargroup.com/enrolment>.

**We look forward to getting to know you and your child 😊**